Open Access Return Postage Log

FY25 – July 1, 2024 to June 30, 2025

IOWA™
State Library of Iowa

Library Name _____

Libraries participating in Open Access shall accept returned items borrowed from any other library in Iowa.

1. Public libraries must use IAShares to return items to other public libraries. **Do not report any postage for returns to another public library.**
2. Public libraries should use USPS to return items to any other type of library that is not on IAShares. **Use this form to report postage for these types of returns.**
3. Academic libraries should use USPS to return items to other libraries. **Use this form to report postage for these types of returns.**
4. Receipts are necessary for any USPS postage claims.

Postage Amount	Number of items	Date sent	Owning Library Name