

Direct State Aid – Terms of Agreement FY25 (July 1, 2024 - June 30, 2025)



According to the **ENRICH IOWA AGREEMENT** made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective **July 1, 2024 - June 30, 2025**, it is mutually understood and agreed:

1. Purpose

Direct State Aid is a program funded by the Iowa Legislature and administered by the State Library of Iowa. The Direct State Aid Program pays participating libraries based on their Tier Level established by the State Library's Standards and Accreditation Program.

The purpose of Direct State Aid is to improve library services and to reduce inequities among communities in the delivery of library services.

2. General Provisions

- A. A public library must participate in Open Access and Interlibrary Loan Reimbursement in order to be eligible for Direct State Aid funding.
- B. Tier 0 public libraries may participate in Interlibrary Loan Reimbursement without participating in the Direct State Aid program.
- C. Libraries must return the completed **ENRICH IOWA AGREEMENT** indicating, in the box provided, that the library wishes to participate in Direct State Aid, Open Access, and Interlibrary Loan Reimbursement. It must be signed by the library director or other signatory authority, and received at the State Library, Des Moines office, on or before **April 30, 2024**.

3. The Participant shall:

- A. Have an Internet Use Policy in place.
- B. Verify their FY25 Tier Status by **June 30, 2024**.
- C. Have a current accreditation report on file at the State Library demonstrating that the library meets the standards requirements of Tier 1, 2, or 3.
- D. Submit the FY23 Iowa Public Library General Information Survey (Annual Survey) to the State Library by **December 1, 2023**.
- E. Submit the FY24 Direct State Aid Report by **July 31, 2024**. The report will include a listing of the Direct State Aid payments received and expenditures made.
- F. Expend FY25 Direct State Aid funds by **June 30, 2025**.

4. The State Library of Iowa shall:

- A. Administer the Direct State Aid program on behalf of participating Iowa public libraries and distribute reimbursement contingent upon receipt of funds.

- B. Post the Direct State Aid report form on the State Library's website.
- C. Inform public libraries about the availability of Direct State Aid funds and answer questions on the details of Direct State Aid. Changes to the program shall be communicated in a timely manner to all participants and other interested parties.
- D. Reimburse participants annually based on the formula established by the Iowa Commission of Libraries. Please refer to the Enrich Iowa FAQ for a complete explanation:
<https://www.statelibraryofiowa.gov/index.php/libraries/funding-grants/enrich-iowa/enrich-iowa-faq>
- E. Monitor compliance with the Direct State Aid terms of agreement. Audit reports as needed to ensure compliance, and take appropriate action if a participant is not honoring the terms of this agreement.
- F. Notify participants of their FY25 Tier Status by **June 30, 2024**.